

# Cottonwood Heights

## Weekly Update for Feb. 25-March 3, 2018

### Public Relations

1. Posted all the content from the March Newsletter to the website. This action took 2 days, due to the cumbersome functions of the content management system (CMS) included with our website provider – and, due to the speed of their internal servers. I spent a good part of Monday on the phone with them trying to rectify the problem.
2. Compiling and editing content for the April Newsletter. Already met with Kim Horiuchi and executive staff to go over content and editing procedure. I'm asking Kim to contribute more content and ideas for coverage, to make sure the most important information is included in the newsletter, with an emphasis on future projects and events. We are going to try reporting on past events with more pictures and captions, rather than long form reporting – while saving more space to encourage citizen engagement in future projects. Additionally, I met with Brad Gilson to go over the pending summer major road projects, so we can prepare the public for the Highland/Ft. Union intersection expansion and the resurfacing projects on Ft. Union and 2700 East. Incidentally, the deadline for all content is Tuesday, March 13, COB.
3. Working with Ann to create new pages and links to enhance our Butlerville Days page. This requires a lot of time and work, with some issues (prices, schedules and logistics) still under consideration. As such, we are working on the pages in a "hidden" status until they are complete.
4. Worked with the Utah State Dept. of Technological Services and CivicLive to create a stand-alone, simple web address for the Butlerville Days page. After a lot of trial and error, phone calls, conference calls and more testing, we are happy to announce that the web address BVDays.ch.utah.gov is valid and functioning, allowing us to save a LOT of space on banners, reports, social media and other media without having to type out [http://www.cottonwoodheights.utah.gov/community/events/butlerville\\_days](http://www.cottonwoodheights.utah.gov/community/events/butlerville_days). We encourage all employees, staff and partners to use the smaller URL (BVDays.ch.utah.gov) moving forward.
5. Planning on shooting a video to promote the Easter Egg Hunt on March 31. It is weather-dependent, as we do not want to shoot in a snowy field. We hope to shoot it on Friday (3/9), but it's looking more like next week.

### Police

1. 2335 E Fort Union Beans & Brew homeless man living behind businesses. Unprovoked male assaulted a customer at Beans & Brew. The suspect was gone prior to officer's arrival. There was good video of the incident and approximately 2 hours later young Officer Phelps located the suspect near the Beans & Brew property. Office Phelps took the male into custody and the suspect was booked. (Nice JOB Officer Phelps!!) The suspect also threatened to kill Officer Davies.



2. The Legislative session is over, the police department is disappointed that during this opioid epidemic the UFA Firefighters Union thought it was appropriate to lobby against HB 260 which would have given police access to the drug database to discover fraud, abuse and those unethical practitioners.
3. The police department filled the vacancy created by Officer Shirts by hiring Jamie Croft. He will be introduced to the Council in an upcoming meeting. Jamie has just returned from Afghanistan and left full time service and is in the reserves. He's moving here from Texas. In the tradition of CHPD, Jamie was new to the area and not known by our officers. Yet they formed a group and moved his family into a new home in Harriman.



## **Fire**

1. Christen Yee has been named as Shawn Peterson's replacement in Fire Prevention. As such, she will be assigned Cottonwood Heights. Christen has been working for UFA for about three years as a paramedic and is excited about her new assignment. Shawn will be reaching out to make an appointment with Cottonwood Heights to bring Christen by and introduce her to key staff members and provide her contact information.

## **Community and Economic Development**

### **Interns**

- One of our planning interns, Jana Ward, accepted a position as a planner for Midvale city. We wish her the best of luck!

### **Public Meetings**

- The Planning Commission held a meeting on March 7:
  - The Commission denied application HOC-18-001 (home daycare at 1761 E Cloverdale Rd)
  - The Commission approved application SUB-18-001 (3-lot subdivision at 3411 E 8350 S)

- The Commission took public comments on a proposed text amendment to the PDD zone and to Title 12 (Subdivisions)
- An 8 foot wall was approved for the Willow Creek Pet Center at the March 7<sup>th</sup> Administrative Hearing.
- An Appeals Hearing Officer has been selected, and the first meeting is scheduled for March 21<sup>st</sup>, 2018 to consider the expansion of a non-conforming structure.

#### **Wasatch Boulevard Master Plan**

- Project team met on March 7<sup>th</sup> to review the progress of the study and finalize information for the March 19<sup>th</sup> public open house.

#### **Permits and Development**

- Permits (3/2 – 3/8)
  - Permits received: 13
    - 1 addition
    - 1 cell antenna
    - 3 new homes
    - 1 over the counter
    - 2 remodels
    - 1 wall
    - 2 solars
    - 2 tenant improvements
  - Permits issued: 5
    - 2 new homes
    - 1 over the counter
    - 1 remodel
    - 1 solar

#### **Business/Community Development**

- The CHBA held a New Business Luncheon at Porcupine Grill on March 7. Several new business owners attended the luncheon. It's always great to make connections with the city's business owners.
- The Mythbusting Low Back Pain health event will be held on March 15 from 6-7 p.m. This workshop will help you find ways to address your low back pain. (Attending this event gets you more points and entries into the health challenge for March.)
- Business Licensing
  - 20 Business License Renewals
  - 4 New Business License Accepted
  - 3 New Business Licenses Completed
  - 1 Businesses Closed
  - 5 Address/Owner/Business Info Updates

#### **GIS**

- Updating attributes for several parcel related data sets to make them complete. Ongoing project might be completed by March 19<sup>th</sup>.
- A few updates to Emergency Preparedness data sets in preparation for the upcoming Shake Out in April.

## Public Works

### ***Gilson Engineering***

1. The Plans and Specifications for 2700 East Roadway Reconstruction project are complete. The Bid Opening is currently scheduled for Tuesday, March 20<sup>th</sup>. The construction work will begin after school is complete around June 11th. The reconstruction/overlay project will also include installing Type III Bike Lanes (Shared Lane) from Fort Union Blvd to Bengal Blvd.

## Administrative Services

### ***Bryce Haderlie, Assistant City Manager***

1. The IT dept. is getting quotes on a streamlined Microsoft Office 365 accounts that can enhance our licensing to include multiple devices for each user and ensure the newest software updates.
2. The 2018 Photography Contest awards presentations were held Friday evening, March 9. The exhibit will be up during the month of March so stop by to see the amazing photos.
3. Final preparations are underway for the Easter events held on Friday, March 30 (7-9) for teens, and Sat. March 31<sup>st</sup> at 10 a.m. for our youth.

### ***Mike Halligan, Emergency Manager***

1. Worked on the presentation for Elected officials ICS 402
2. Handed out or delivered about 425 emergency triage ribbons this week.
3. Talked with Cassie Goff regarding a story in the Journal early April for Shakeout
4. Met with new Precinct Leader to discuss roles and responsibilities
5. Reviewed new CH Get Ready website. Will need to reach out and have them make some edits.

## Recorder

**March 20-2018 – BUDGET RETREAT - START AT 3 PM (SIX HOUR MEETING)**

### **WORK SESSION**

#### **Public Relations Report - Dan Metcalf**

*(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)*

#### **Staff Reports**

*(Each week City Council and staff provide informational reports from attended meetings and each department to allow for a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)*

## City Manager

March 20<sup>th</sup> is the scheduled caucus meeting for the GOP and Democratic parties. In 2014 and 2016 the Council chose not to meet on that day. We ought to discuss this on the calendar portion of our agenda.

We had about 40 applications for the Finance Directors position. They have been reviewed by some staff members and I and we have narrowed it down to six to participate in the first interviews. We will narrow this field to participate in a final interview. Hopefully this will all be completed by the end of next week.

## Mayor and City Council Member Reports

### Mayor Mike Peterson

- 1.) I attended the Butlerville Days Planning Committee meeting where the many topics discussed at our last Council work session were shared and review by the BVD committee.
- 2.) The City Arts Council hosted an awards presentation for the annual art show where I had the honor of handing out the awards.
- 3.) Met with a group of residents who specifically wanted to voice opposition to the proposed ADU ordinance. Thanks to Mike Johnson for joining me and answering the many questions. Most of the residents involved were from a small neighborhood in district IV.
- 4.) Answered and responded to many calls related to snow removal. Some nice compliments, a couple concerns, and then two issues with cars being towed.

## Photos – 2018 Photo Contest Display at City Hall through March











